


# HATTIESBURG FIRE DEPARTMENT

## Policies & Procedures

<b>REQUIRED SCHOOLS FOR PROMOTION</b>		
<b>Edition 1</b>	<b>Effective Date:</b> <b>Month 12, 2015</b>	<b>Authorization:</b>  <b>Paul Presley, Fire Chief</b>

### I. Purpose

This policy seeks to allow each individual to have the opportunity to advance within the Hattiesburg Fire Department. This policy also seeks to ensure that each individual obtain the required schools before being promoted into a higher ranking position.

### II. Academic Requirements

- A. Once a fire fighter has served four years of uninterrupted service within the Hattiesburg Fire Department, he/she will become eligible to take the engineers exam. The fire fighter will be required to have (Pump operator, Firefighter Intervention Rescue Survival Techniques (First), and 1041 Instructor).
- B. Engineers are required to serve in their positions for four years or more within the Hattiesburg Fire Department to be eligible to take the Lieutenants exam. Prior to taking the Lieutenants exam, engineers will be required to have (1041 Instructor, and Engine Company Operations, and Fire ground Leadership).
- C. Lieutenants are required to serve in the positions for four years more within the Hattiesburg Fire Department, to be eligible to take the Captains exam. Prior to taking the Captains exam, each Lieutenant will be required to have (1021 company officer, 1041 Instructor, and Fire Ground Leadership).

### III. Battalion Chiefs/Captains

- D. Captains will be required to have (Fire ground Leadership, Safety Program Operations, Hazardous Materials Incident Management).
- E. Battalion Chiefs will be required to have (Fire Ground Leadership, and Fire Service Management, Command and Control Decision Making at Multiple Alarm Incidents, Command and Control of Incident Operations Hazardous Materials Site Practices).

**HATTIESBURG FIRE DEPARTMENT POLICIES & PROCEDURES**

**SHIFT ASSIGNMENTS & TRANSFERS**

- F. Fire Inspectors will be required to obtain Fire Inspector 1031-1 within the first two years of employment within the Hattiesburg Fire Department.**
- G. Fire Inspectors will have the choice to pursue Fire investigator. If the Fire Investigator certificate is obtained, the Fire Inspector will receive incentive pay.**
- H. Each individual must obtain at least one of the required schools prior to taking the promotion exam, but they will be required to obtain more than one school before or after he/she has been promoted to a higher ranking position.**
- I. An additional two points will be added to the individuals test score once he/she has completed the required school. The individual must have a passing score of at least 70% or higher on his/her promotion exam to be able to receive the additional 2 points to his/her final test score.**

HATTIESBURG

Current Training Program Enrollment by Staff

Staff ID = "W5894 "

Training Program	Orig Date	Cert Date	Exp Date
<b>W5894 Wilson, Eddie</b>			
FEMA013 IS-200 NIMS	05/31/2006	05/31/2006	
FEMA016 IS-100 NIMS	05/31/2006	05/31/2006	
FEMA14 IS-700 NIMS	07/17/2006	07/17/2006	
MED001 EM - CPR	08/01/2007	08/01/2009	08/01/2011
MINST001 MS Minimum Standards Certification	02/01/1996	02/01/1996	
MISC017 MC Passenger Train Response	04/15/1998	04/15/1998	
MISC035 MC RR Hazmat Response Training			
MSFA006 MSFA Fire Streams 12 Hrs	08/29/2001	08/29/2001	
NFA024 NFA Calling the Mayday - HOT	04/14/2012	04/14/2012	
NFA025 NFA Firefighter Safety- Calling the Mayd	04/13/2012	04/18/2012	
NFPA1001 I 1001 Firefighter I	02/01/1996	02/01/1996	
NFPA1001 II 1001 Firefighter II			
NFPA1002 1002 Driver/Operator	11/16/2001	11/16/2001	
WMD013 WMD Response Training (100)	07/12/2005	07/12/2005	
<b>Total Enrollments for Staff Member: 14</b>			

HATTIESBURG

Current Training Program Enrollment by Staff

Staff ID = "J9621 "

Training Program	Orig Date	Cert Date	Exp Date
<b>J9621 Jackson, Johnny T</b>			
FEMA013 IS-200 NIMS		10/15/2010	
FEMA016 IS-100 NIMS		10/15/2010	
FEMA017 IS-300 NIMS	11/17/2010	11/17/2010	
FEMA019 IS-400 NIMS	11/18/2010	11/18/2010	
FEMA022 IS-00703.a NIMS Resource Mngt.	11/15/2010	11/15/2010	
FEMA023 IS-00702.a NIMS Public Info System	11/15/2010	11/15/2010	
FEMA024 IS-00701.a NIMS Multiagency Coord Sys.	11/15/2010	11/15/2010	
FEMA025 IS-704 Communications & Info Management	11/15/2010	11/15/2010	
FEMA14 IS-700 NIMS		10/15/2010	
HAZ002 HAZ Hazmat Awareness	05/29/2013	05/29/2013	
MED001 EM - CPR	08/01/2007	08/01/2009	08/01/2011
MED003 EM - Emer. Medical Responder - DOT	06/07/1996	06/07/1996	
MINST001 MS Minimum Standards Certification	11/17/1995	11/17/1995	
MISC017 MC Passenger Train Response	04/16/1998	04/16/1998	
MISC035 MC RR Hazmat Response Training			
MSFA018 MSFA MS Arson Annual In-Service	06/19/2013	07/12/2013	
NFA024 NFA Calling the Mayday - HOT	04/17/2012	04/17/2012	
NFA025 NFA Firefighter Safety- Calling the Mayd	04/19/2012	04/19/2012	
NFPA1001 I 1001 Firefighter I	11/16/1995	11/16/1995	
NFPA1001 II 1001 Firefighter II			
NFPA1031 I 1031 Fire Inspector I	11/08/2013	11/08/2013	
NFPA1033 1033 Fire Investigator	01/21/2015	02/26/2016	
NFPA1041 I 1041 Fire Service Instructor I			
NFPA1041 II 1041 Fire Service Instructor II			
<b>Total Enrollments for Staff Member: 24</b>			

HATTIESBURG

Current Training Program Enrollment by Staff

Staff ID = "L8960 "

Training Program	Orig Date	Cert Date	Exp Date
<b>L8960 Lang, David J</b>			
FEMA013 IS-200 NIMS	04/25/2006	04/25/2006	
FEMA016 IS-100 NIMS	04/25/2006	04/25/2006	
FEMA14 IS-700 NIMS	04/25/2006	04/25/2006	
FEMA16 IS-800 NIMS	12/04/2007	12/04/2007	
MED001 EM - CPR	08/01/2007	08/01/2009	08/01/2011
MED003 EM - Emer. Medical Responder - DOT	06/07/1996	06/07/1996	
MINST001 MS Minimum Standards Certification	11/17/1995	11/17/1995	
MISC017 MC Passenger Train Response	04/16/1998	04/16/1998	
MSFA015 MSFA Smoke Diver	03/25/1994	03/25/1994	
NFPA1001 I 1001 Firefighter I			
NFPA1001 II 1001 Firefighter II			
NFPA1021 1021 Fire Officer I & II	02/23/2001	02/23/2001	
NFPA1041 I 1041 Fire Service Instructor I	01/22/1997	01/22/1997	
NFPA1041 II 1041 Fire Service Instructor II	01/22/1997	01/22/1997	
WMD013 WMD Response Training (100)	07/14/2005	07/14/2005	
<b>Total Enrollments for Staff Member: 15</b>			

HATTIESBURG

Current Training Program Enrollment by Staff

Staff ID = "M1806 "

Training Program	Orig Date	Cert Date	Exp Date
<b>M1806 Mooney, Stephen D</b>			
FEMA013 IS-200 NIMS	05/02/2006	05/02/2006	
FEMA016 IS-100 NIMS	05/02/2006	05/02/2006	
FEMA023 IS-00702.a NIMS Public Info System		10/15/2010	
FEMA024 IS-00701.a NIMS Multiagency Coord Sys.		10/15/2010	
FEMA14 IS-700 NIMS	05/02/2006	05/02/2006	
FEMA16 IS-800 NIMS	05/02/2006	05/02/2006	
HAZ002 HAZ Hazmat Awareness	05/29/2013	05/29/2013	
HAZ004 HAZ Hazmat Technician	07/14/1997	01/18/2008	02/23/2013
MED001 EM - CPR		07/24/2014	07/24/2016
MED003 EM - Emer. Medical Responder - DOT	09/26/2006	09/26/2006	
MINST001 MS Minimum Standards Certification	09/10/1997	09/10/1997	
MISC008 MC - Boat and Water Safety	07/31/2004	07/31/2004	
MISC017 MC Passenger Train Response	04/14/1998	04/14/1998	
MISC050 MC Electrical Safety	03/13/2015	03/13/2015	
MSFA002 MSFA Fire Cause & Determination Co. Off.	11/18/2003	11/18/2003	
MSFA003 MSFA Fireground Leadership	02/27/2014	02/27/2014	
MSFA005 MSFA Fire Service Management 101	07/30/2015	07/30/2015	
MSFA006 MSFA Fire Streams 12 Hrs	08/29/2001	08/29/2001	
MSFA014 MSFA Overview of Pump Operations	09/18/2000	09/18/2000	
NFA009 NFA Fire/Arson Investigations	07/23/2004	07/23/2004	
NFA024 NFA Calling the Mayday - HOT	04/14/2012	04/14/2012	
NFA025 NFA Firefighter Safety- Calling the Mayd	04/18/2012	04/18/2012	
NFA032 NFA Campus Fire & Life Safety Systems	03/11/2015	03/11/2015	
NFPA1001 I 1001 Firefighter I	09/10/1997	09/10/1997	
NFPA1001 II 1001 Firefighter II			
NFPA1002 1002 Driver/Operator	11/16/2001	11/16/2001	
NFPA1021 1021 Fire Officer I & II	07/20/2007	07/20/2007	
NFPA1031 I 1031 Fire Inspector I	05/29/2013	05/29/2013	
NFPA1031 II 1031-II Fire Inspector II	12/04/2015	12/04/2015	
NFPA1033 1033 Fire Investigator	02/05/2007	02/26/2016	
NFPA1041 I 1041 Fire Service Instructor I	08/27/2004	08/27/2004	
NFPA1521 1521 FD Safety Officer	02/21/2013	02/21/2013	
TECRES001 T/R Confined Space Rescue	08/19/2005	08/19/2005	
TECRES021 SARTECH II	05/06/2015	05/06/2015	
TECRES03 T/R Rope Rescue I	11/02/2002	11/02/2002	
TECRES04 T/R Rope Rescue II	05/23/2013	05/23/2013	
TECRES09 T/R Swiftwater/Flood Rescue Tech	07/01/2003	07/01/2003	07/01/2006
WMD013 WMD Response Training (100)	07/12/2005	07/12/2005	
WMD021 WMD-Em Resp Radiological Transport T-t-T	09/16/2014	09/16/2014	

Total Enrollments for Staff Member: 39

HATTIESBURG

Current Training Program Enrollment by Staff

Staff ID = "S9831 "

Training Program	Orig Date	Cert Date	Exp Date
<b>S9831 Stephens, Robert V</b>			
DTAP01 DTAP - WMD Detection Technologies	07/06/2005	07/06/2005	
DTAP02 DTAP - WMD Mass Casualty Decontamination	07/08/2005	07/08/2005	
FEMA011 IS-195 Basic ICS	08/12/2004	08/12/2004	
FEMA013 IS-200 NIMS	02/02/2006	02/02/2006	
FEMA016 IS-100 NIMS	02/03/2006	02/03/2006	
FEMA022 IS-00703.a NIMS Resource Mngt.		10/15/2010	
FEMA023 IS-00702.a NIMS Public Info System		10/15/2010	
FEMA024 IS-00701.a NIMS Multiagency Coord Sys.		10/15/2010	
FEMA025 IS-704 Communications & Info Management		10/15/2010	
FEMA14 IS-700 NIMS	08/30/2004	08/30/2004	
FEMA16 IS-800 NIMS	02/17/2006	02/17/2006	
HAZ001 HAZ - Advanced Railcar Specialist	06/22/2007	06/22/2007	
HAZ002 HAZ Hazmat Awareness	05/29/2013	05/29/2013	
HAZ004 HAZ Hazmat Technician	07/14/2007	01/18/2008	02/23/2013
MED005 EM - EMT - Basic - National Registry	01/01/2011	01/01/2011	03/31/2013
MINST001 MS Minimum Standards Certification	09/10/1997	09/10/1997	
MISC004 MC - Enhanced Threat & Risk Assessment	05/05/2005	05/05/2005	
MISC010 MC Aerial Ops Seminar - Familiarization	02/04/2006	02/04/2006	
MISC013 MC Mod. Emer Resp. Rad. Transport TtT	03/12/2004	03/12/2004	
MISC016 MC P.A.T.R.I.O.T. Training Program	02/14/2003	02/14/2003	
MISC017 MC Passenger Train Response	04/14/1998	04/14/1998	
MISC020 SS Emergency Response Planning	08/31/2004	08/31/2004	
MISC035 MC RR Hazmat Response Training			
MSFA003 MSFA Fireground Leadership	11/09/2007	11/09/2007	
MSFA009 MSFA FIRST FF Survival & Rescue	12/18/2008	12/18/2008	
MSFA014 MSFA Overview of Pump Operations	09/18/2000	09/18/2000	
MSFA015 MSFA Smoke Diver	10/29/2004	10/29/2004	
MSFA022 MSFA 1021 I&II Train the Trainer	06/21/2010	06/21/2010	
NFA004 NFA Chemistry of Hazmat	06/30/2005	06/30/2005	
NFA011 NFA Hazmat Operating Site Practices	08/19/2011	08/19/2011	
NFA012 NFA Incident Safety Officer	03/29/2005	03/29/2005	
NFA013 NFA Interpersonal Dynamics	08/29/2008	08/29/2008	
NFA024 NFA Calling the Mayday - HOT	04/19/2012	04/19/2012	
NFA025 NFA Firefighter Safety- Calling the Mayd	04/19/2012	04/19/2012	
NFPA1001 I 1001 Firefighter I	09/10/1997	09/10/1997	
NFPA1001 II 1001 Firefighter II			
NFPA1002 1002 Driver/Operator	11/16/2001	11/16/2001	
NFPA1021 1021 Fire Officer I & II	07/30/2004	07/30/2004	
NFPA1031 I 1031 Fire Inspector I	05/29/2013	05/29/2013	
NFPA1041 I 1041 Fire Service Instructor I	08/24/2001	08/24/2001	
NFPA1521 1521 FD Safety Officer	02/23/2012		

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Current Training Program Enrollment by Staff

Staff ID = "S9831"

Training Program	Orig Date	Cert Date	Exp Date
<b>S9831 Stephens, Robert V</b>			
OHS001 HS Threat & Risk Assessment	04/01/2005	04/01/2005	
TECRES001 T/R Confined Space Rescue	03/24/2006	03/24/2006	
TECRES010 T/R Trench Rescue Technician	06/05/2009	06/05/2009	
TECRES012 T/R Structural Collapse Tech. 80 Hrs	06/29/2009	06/29/2009	
TECRES017 T/R Large Animal Rescue 24 Hrs	10/27/2010	10/27/2010	
TECRES02 T/R - Cert. Advanced Rescue Specialist	10/12/2007	10/12/2007	
TECRES03 T/R Rope Rescue I	07/29/2005	07/29/2005	
TECRES04 T/R Rope Rescue II	09/27/2007	09/27/2007	
TECRES09 T/R Swiftwater/Flood Rescue Tech	07/01/2003	07/01/2003	07/01/2006
TERR003 TER Inc Resp to Terrorist Bombing 32hrs	11/02/2006	11/02/2006	
<b>Total Enrollments for Staff Member: 51</b>			